Print Page 1 of 3

## **Message: January Invoice Question**



From Carrie Hoelscher Date Tuesday, February 14, 2017 12:08 PM

**To** Kraft, Emily

Cc

**Journal** Emily.kraft@oa.mo.gov

**Recipients** 

**image003.png** (7 Kb нтмL) **image002.jpg** (4 Kb нтмL)

Hi Emily,

I have a quick question for you. Alpha House gave \$31 utility assistance to a client ( ) but incorrectly posted it to the IPCP of a different client ( ). I have already generated the invoice, and they have just noticed the mistake. Typically, I would just delete it off the wrong client and tell them to post to the correct client and it will appear on next month's invoice. However, with the new contract/cycle we are trying to make a clean break with all January services bill in January, rather than allowing them to move forward onto the new contract cycle. I know for a fact, because I have the receipt in hand, that this assistance was given to . Would it be ok, so they don't lose reimbursement of these funds, for me to hand write the correction on their invoice to show the appropriate client received the assistance, and keep documentation in their file? Or, is there a way that you can make the correction on your end?

Thanks for your help! Carrie Carrie Hoelscher A2A Program Manager



Email 1

106 5th Ave. S, PO Box 65 Greenwood, MO 64034 Phone: 816-806-4168 Fax: 855-856-5240

www.allianceforlifemissouri.com

Our Vision: To unify and champion LIFE ministries.

Ourmission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.



Find Us on FB

https://www.facebook.com/AFLmissouri

about:blank 9/18/2018

about:blank 9/18/2018

Print Page 3 of 3

about:blank 9/18/2018